



AGENDA

For the Council meeting to be held on
Wednesday 13 September 2017.

Timothy Wheadon, Chief Executive



NOTICE OF MEETING

Council

Wednesday 13 September 2017, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Council

Councillor Mrs McKenzie-Boyle (Mayor), Councillor Finch (Deputy Mayor),
Councillors Allen, Mrs Angell, Angell, Dr Barnard, Bettison OBE, D Birch, Mrs Birch, G Birch,
Brossard, Brunel-Walker, Dudley, Finnie, Ms Gaw, Mrs Hamilton, Harrison, Mrs Hayes MBE,
Ms Hayes, Heydon, Dr Hill, Mrs Ingham, Kennedy, Leake, McCracken, Mrs McCracken,
Mrs McKenzie, McLean, Mrs Mattick, Ms Merry, Ms Miller, Peacey, Phillips, Porter, Skinner,
Mrs Temperton, Thompson, Tullett, Turrell, Virgo, Wade and Worrall



TIMOTHY WHEADON
Chief Executive

Council
Wednesday 13 September 2017, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House,
Bracknell

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

AGENDA

Page No

The meeting will be opened with prayers by the Mayor's Chaplain

1. **Apologies for Absence**

2. **Minutes of Previous Meeting**

To approve as a correct record the minutes of the meeting of the Council held on 12 July 2017.

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3. **Declarations of Interest**

Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting and must not participate in discussion of the matter or vote on the matter unless granted a dispensation by the Monitoring officer or by the Governance and Audit Committee. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

4. **Petition Submitted Under Council Procedure Rule 9**

Petition 'Keep the Green in Hayley Green'

In accordance with Council Procedure Rule 9 (Public Participation), a petition has been submitted by Rev Dr Norman, resident of Forest Road, Winkfield on behalf of Hayley Green Residents Group with regard to their concern about the Warfield Parish Neighbourhood Plan through their petition entitled 'Keep the Green in Hayley Green'. The petition will be presented by Rev Dr Norman.

The full text of the petition is set out below:

We the undersigned petition the council to halt the Warfield Parish Neighbourhood Plan process to allow residents to discuss housing development, especially location, according to national Neighbourhood Planning guidance. We do not endorse the Neighbourhood Plan concept for Hayley Green. Residents were not made fully aware of development plans for Hayley Green until a map was presented on 4th October 2016. We strongly believe that any future development should be sympathetic to the current rural character of the village.

We the residents and custodians of this wonderful corner of Warfield Parish wish to keep it for our futures and that of the wider community. We urge the steering group to rethink and therefore we petition to halt their plans.

Development is needed but we feel that it should preserve the countryside focussing on any brown field sites and sympathetic local developments that can be supported by existing infrastructure.

5. **Mayor's Announcements**

6. **Chief Constable's Presentation**

Thames Valley Police Chief Constable, Francis Habgood will be attending the meeting with Deputy Police and Crime Commissioner, Matt Barber to deliver a presentation on the work of Thames Valley Police over the last year.

7. **Executive Report**

To receive the Leader's report on the work of the Executive since the Council meeting held on 12 July 2017.

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Council is asked to resolve a recommendation in respect of:

- **Virements relating to the 2016/17 of over £0.100m as detailed in Appendix A, (Annex E of the original Executive report).**
- **The Treasury Management performance in 2016/17 as set out in Appendix A, (Annex B of the original Executive report).**

8. **Establishment of Committees**

To consider the revised position regarding the appointment of Members to serve on committees since Annual Council on 24 May 2017 and the Council meeting on 12 July 2017.

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9. **Question Submitted Under Council Procedure Rule 10**

By Councillor Mrs Temperton to Councillor Turrell, Executive Member for Planning and Transport

Bracknell Forest residents, as elsewhere, have an increasing need for affordable rented homes:

- *How many affordable houses (2,3 and 4 bedroomed) and affordable flats (1, 2, 3, 4 bedroomed) for rent - not for shared ownership - have been completed in the last two years and are proposed in the adopted plans for new development sites?*
- *Is this housing peppered throughout the developments, as suggested as best practice, or clustered in certain areas?*
- *Has any money been negotiated in S106 agreements in lieu of providing such housing?*

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COUNCIL
12 JULY 2017
7.30 - 8.27 PM

Present:

The Mayor (Councillor Mrs McKenzie-Boyle), Councillors Finch (Deputy Mayor), Allen, Dr Barnard, Bettison OBE, D Birch, Mrs Birch, Brossard, Finnie, Ms Gaw, Mrs Hamilton, Harrison, Mrs Hayes MBE, Ms Hayes, Heydon, Dr Hill, Kennedy, Leake, Mrs McKenzie, McLean, Mrs Mattick, Ms Merry, Ms Miller, Peacey, Phillips, Porter, Mrs Temperton, Thompson, Tullett, Turrell, Virgo, Wade and Worrall

Apologies for absence were received from:

Councillors Mrs Angell, Angell, G Birch, Brunel-Walker, Dudley, Mrs Ingham, McCracken, Mrs McCracken and Skinner

9. Minutes of Previous Meeting

In response to a query Councillor Turrell confirmed that a response had been made to the petition submitted to the Council meeting held on 26 April 2017.

RESOLVED that the minutes of the Council meetings held on 26 April 2017 and 24 May 2017 be approved and signed by the Mayor as a correct record.

10. Declarations of Interest

Councillor Wade declared an affected interest in item 7, Bracknell Forest Homes Proposed Merger, by virtue of being a member of the Bracknell Forest Homes board.

11. Question Submitted Under Council Procedure Rule 9

In accordance with Council Procedure Rule 9 (Public Participation), one question was submitted by Mr R Francis resident of Woodridge Close, Wildridings and Central Ward with regard to transparent decision making:

How many pages of reports delivered to the council have been restricted since the election of the current council in May 2015? What proportion of all such reports does this figure constitute? Does the council endorse the importance of an open, active and accountable democracy?

In response the Leader of the Council, Councillor Bettison OBE, explained that including that evening's Council meeting since the May 2015 elections there had been 17 Council meetings and at 7 of those meetings exempt information was presented to Councillors. Out of 158 agenda items one item was completely restricted and six had restricted appendices. The main report included what information it could without revealing exempt information. Therefore 2166 pages of agendas have been published with 230 pages restricted equating to 10.6% of the pages being restricted.

He added that the Council was very careful to include as much as it could in the agendas and in the majority of cases only the appendices to the report were exempt but the debate was conducted in public. He explained that meetings only moved to consider an item without the public present when the discussion was likely to reveal exempt information. The single report which was completely exempt related to the acquisition of property, the Magistrates Court, and was considered as the Council was preparing to make a bid. It would have put the Council at a commercial disadvantage to reveal its plans at that time.

Councillor Bettison OBE added that all agendas and minutes are published on the Council's website. The Council's public participation scheme supports open, active and accountable democracy.

In response to a supplementary question about why no questions had been asked by Conservative councillors in this period Councillor Bettison OBE stated that members of his Group were kept well informed and were able to input into Executive decision making process.

12. **Mayor's Announcements**

Executive Member for Children, Young People and Learning

Councillor Dr Barnard asked the meeting to join him in congratulating years 8 and 9 pupils from Ranelagh who had successfully come third in the National Mock Trial competition in Nottingham.

Councillor Dr Barnard reported that he had been pleased to attend the recent topping out ceremony at the Kings College, Binfield. The Council had been presented with a trowel by the contractors, Mace. He reflected that this was an opportunity to restate the commitment to make sure that the new education provider would promote achievement for all and provide a high quality learning environment. The school would open in September 2018.

Priestwood Vale Football Club

The Mayor and Deputy Mayor were delighted to be able to support the recently established Priestwood Vale Football Club. The Mayor thanked Nathan Selah, Club President for his commitment encouraging children to get involved and was pleased to hear that they would be sponsoring the Fire Fighter's Charity with their away kit.

Executive Member for Adult Services, Health and Housing

Councillor D Birch reported that the Council had entered into a contract for E benefit solution. By the end of September residents would be able to update their benefit account and gain answers to queries on-line.

Civic Service

The Mayor thanked her fellow Councillors for joining her at the Civic Service held on 9 July at Wellington College. It had been a lovely occasion and £379 was raised for her chosen charity, the Fire Fighter's Charity.

13. Executive Report

The Leader of the Council, Councillor Bettison OBE, presented his report on the work of the Executive since that reported at the Council meeting on 26 April 2017. The Executive had met three times on 9 May, 6 June and 12 July 2017.

The Leader highlighted the following matters that had been considered:

- The Residents' Survey had sampled 1800 residents which reflected the demographics of the Borough within an of accuracy $\pm 3\%$. 90% of respondents were satisfied with the local area as place to live and 96% agreed that people from different backgrounds get on. 68% of respondents were satisfied with the way Bracknell Forest Council runs things and 62% agreed that the Council provided value for money. The highest satisfaction levels were reported for parks, open space, countryside, waste and recycling, leisure, sports and arts facilities. The Leader noted that many respondents felt they were unable to influence decisions.
- The Citizen & Customer Contact "Plan" phase had been agreed as part of the Transformation programme. An integration of all access channels moving to digital where possible would be part of the key-enabling programme to facilitate digitalisation of services. The Council would promote self-reliance but those in most need would be identified.
- The Commercial Property Investment Strategy was on track to deliver £3M income by 2019/20. The Executive was proposing that £20M be released from 2018/19 capital programme to accelerate delivery of the programme.
- Plans for community based intermediate care service had been agreed. The Bridgewell Centre would focus on intermediate care teams providing range of home centred medical and social care support.
- Approval was given for offers to be sought from registered social landlords to develop purpose built accommodation for 10 residents with learning disabilities at The Lodge, Sandy Lane. This would be more convenient local provision for clients, carers, families and would provide anticipated revenue savings of approximately £150k p.a.
- The Community Based Support Service tender had been awarded to provide domiciliary care with five providers (reduced from eighteen). The new model would create greater capacity and resilience and require providers to work with the voluntary sector. Providers were incentivised to reduce requirements for support.
- A two year contract was agreed for 0 – 19 Public Health nursing service covering Health Visiting and School Nursing.
- A contract was agreed for 35 self-contained units in Holly House for a 15 year lease for young single homeless people. This would generate an annual saving of £70k.
- Special meeting of the Executive agreed block contracts to provide up to twenty residential care places. This was considered an important way of maintaining affordability as demand currently exceeded supply.

- The Community Safety Partnership Plan 2017-18 was agreed. The Plan's priorities were:
 - Protection of vulnerable people
 - Violence and serious organised crime
 - Reduce re-offending
 - Prevention and early intervention
 - Bracknell town centre
- The Overview & Scrutiny Commission had held a positive meeting as the Crime & Disorder Committee on 6 July 2017.
- The issues and options public consultation had been agreed for the Joint Central & Eastern Berkshire Minerals & Waste Local Plan which was being developed for four councils.
- It was agreed not to provide Suitable Alternative Natural Greenspaces (SANG) for large Prior Approval schemes beyond defined settlements. This protected the implementation of agreed Site Allocations Local Plan & Comprehensive Local Plan.
- The Bracknell Town Centre new Marks and Spencer store would have a soft opening on 27 July with the main Lexicon opening on 7 September. Coral Reef was due to be opened later in September.

Councillor Mrs Temperton stated that there had been an excellent response to the Residents' Survey which was well done and provided excellent feedback to each Councillor about their ward. In response to her query about whether Councillors would be involved in proposals to remedy the position that people do not feel able to influence decision making Councillor Bettison OBE concurred that Councillors were best placed to understand what it was like to live in the borough and that this work would be done with elected Members.

On the proposition of Councillor Heydon, Executive Member for Transformation and Finance, seconded by Councillor Virgo, it was

RESOLVED that £20 million capital funding be released in 2017/18 from the indicative 2018/19 Capital Programme in order to accelerate delivery of the Council's agreed Commercial Property Investment Strategy.

14. **Bracknell Forest Homes Proposed Merger**

The Council considered a report seeking Council's agreement to amend the Bracknell Forest Homes transfer agreement terms and rules to enable the merger of Bracknell Forest Homes with Housing Solutions Ltd.

Councillor Wade had declared an affected interest in this item and therefore did not take part in the discussion or the vote.

In response to a question regarding the impact of the merger on the existing shares purchased by Bracknell Forest Homes' residents Councillor D Birch agreed to update Councillors. He had attended a presentation which indicated the merger would amalgamate the two companies and therefore considered that shareholders would not be affected. Councillor Mrs Temperton sought clarification as this was contradicted by the proposed rules at C3 and C4 appended to the report.

On the proposition of Councillor D Birch, Executive Member for Adult Social Care, Health and Housing, and seconded by Councillor Allen it was:

RESOLVED that:

- i) the requirement that shareholding should be open to residents of Bracknell Forest Homes properties be removed from the rules of the new amalgamated organisation;
- ii) board membership rules for the new organisation allow Bracknell Forest Council to nominate a board member to be selected in line with the new organisation's selection policy; and
- iii) the community gateway provisions be removed from the rules of the new organisation.

15. Local Government Ombudsman Finding - Monitoring Officer Report

The Council considered a report appraising the Council of a finding of maladministration with no injustice by the Local Government the Council in response to a complaint.

On the proposition of Councillor Turrell, Executive Member for Planning and Transport and seconded by Councillor D Birch it was:

RESOLVED that:

- i) the Ombudsman's report findings be noted (Appendix A of the agenda report);
- ii) no further action to be taken in relation to the matter set out in the report;
- iii) it be noted that a copy of the report had been circulated to all Members of the Council; and
- iv) the draft report at Appendix B of the agenda report be approved to comply with the requirements of the Local Government and Housing Act 1989.

16. Establishment of Committees and associated issues

The Council considered a report setting out the revised position regarding the appointment of Members to serve on committees and other bodies since Annual Council on 24 May 2017.

On the proposition of Councillor Bettison OBE, Leader of the Council and seconded by Councillor D Birch it was:

RESOLVED that:

- i) Councillor Ms Gaw be appointed to the substitute vacancy on the Education Employment Sub Committee;
- ii) Councillor Virgo be appointed as the Council's representative on the Berkshire Record Office Capital Working Group and the Standing Conference for Archives; and

- iii) Councillor G Birch be appointed as the Council's representative on the Binfield Badger Group Management Committee.

17. **Question Submitted Under Council Procedure Rule 10**

Councillor Mrs Temperton asked the following published question to Councillor Bettison OBE, Leader of the Council:

The Queen's speech did not include a commitment to reintroduce the 2017 Local Government Finance Bill that would have allowed local government in England to keep the £26 billion in business rates raised locally each year. It had been hoped that this money would have enabled local government, that is best placed to respond to local needs, to pay for valuable services. Councils are facing an overall funding gap of £5.8 billion by 2020, Bracknell Forest being part of this. Is the Leader confident that from this new government's obvious willingness to release more money, the many promised consultations will lead to increased funding for local government so that they can get on with the job they do best?

Councillor Bettison OBE responded that the Queen's speech had not included a commitment to reintroduce the 2017 Local Government Finance Bill which meant that changes to how business rates are collected would be delayed by at least a year. He had received this advice informally at the recent Local Government Association Conference. This Council plus the five other Berkshire Councils had previously indicated to the Secretary of State that they were willing to be a pilot to test new collection methods. At the next Berkshire Leaders' meeting he would confirm that this ambition continued.

Councillor Bettison OBE stated that he was not confident that the shuffling of business rate collection would result in a bonanza for Councils. He added that he did still believe that there was a more sensible way of Councils collecting business rates and keeping them rather than sending to central government for them to subsequently divide up and redistribute which generated a cost in itself.

He believed that a new process could connect businesses with their local area for the betterment of all in the locality. He did however note that with this would come a transfer of risk to the Council if the collection rate was not good.

Councillor Bettison OBE stated that he had set up a national network of unitary Councils to provide representation because they were in the same position as County Councils but without the same financial backing.

Councillor Mrs Temperton asked a supplementary question about whether the Council hoped to achieve a more robust agreement that would last longer than the previous four year agreement offered by central government.

Councillor Bettison OBE assured Members that he was working hard and closely with central government. He stated that the Council's reputation for prudence and forward planning meant that when it gave its opinion that people did listen.

MAYOR

To: COUNCIL
13 SEPTEMBER 2017

EXECUTIVE REPORT TO COUNCIL The Leader

1 PURPOSE OF REPORT

- 1.1 Since the Council meeting on 12 July 2017, the Executive has met once on 18 July 2017. This report summarises decisions taken at that meeting by reference to the relevant portfolio within which they fall.
- 1.2 Updated Forward Plans are published every Friday and are available for public inspection at Easthampstead House in the usual way and online at www.bracknell-forest.gov.uk. Full details on the decisions taken by individual portfolio holders can also be accessed online through the Council's website.

2 RECOMMENDATION

- 2.1 Council is asked to consider the recommendations set out at paragraphs 5.2.2 and 5.2.3.

3 REASONS FOR RECOMMENDATIONS

- 3.1 The reasons for recommendations are set out in the supporting information and in the reports considered by the Executive.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 Alternative options are discussed in the relevant individual reports considered by the Executive

5 SUPPORTING INFORMATION

Transformation and Finance

5.1 Capital Programme Outturn 2016/17

- 5.1.1 The Executive noted the capital expenditure outturn for 2016/17 and in particular key variances identified in the report before them. They also approved the carry forward of £50.602m from the 2016/17 capital programme to 2017/18 including £0.236m relating to projects approved in 2015/16. In doing so, the Executive noted the financing of capital expenditure as shown in the table below:

Financing of Capital Expenditure

	£'000
Total capital expenditure	76,300
To be financed by:	
-Capital receipts	3,430
-Community Infrastructure Levy (CIL)	3,037
-Government Grants/contributions	10,622
-S106 monies available	8,212
-Capital Financing Requirement	50,999

5.1.2 The capital programme for 2016/17 consisted of £127.594m on projects and programmes. The projected outturn is £76.300m (60% of approved budget). These figures remain subject to change, pending external audit although no significant movement is anticipated.

The capital programme is monitored on a monthly basis by officers and reported formally to the Corporate Management Team on a quarterly basis and through to Members in the Quarterly Service Reports. The following table summarises the outturn position for schemes managed by Service Departments based on the latest information available.

Capital outturn for each Service

Service	Approved budget	Estimated Outturn	Carry forward	(Under) /Over spend
	£'000	£'000	£'000	£'000
Adult Social Care, Health & Housing	17,837	15,742	1,515	-580
Children, Young People & Learning	42,580	17,389	25,191	0
Council Wide	30,912	16,194	14,700	-18
Corporate Services	5,140	4,767	299	-74
Environment, Culture & Communities	31,125	22,208	8,897	-20
Total Capital Programme	127,594	76,300	50,602	-692
		% spent		60%

5.1.3 The total carry forwards requested by service departments amount to £50.602m. Many of the projects are either close to being completed or are contractually committed and underway, such as the major project to build the new Kings Academy School at Binfield.

5.1.4 Financial Regulations require departments to ensure that the overall department capital programme is not exceeded. As can be seen above the overall capital programme is contained within budget although there have been some variances

which are required to be drawn to the attention of Members. These key budget variances are detailed in the Borough Treasurer's report that was submitted to the Executive on 18 July 2017: <http://democratic.bracknell-forest.gov.uk/ieListDocuments.aspx?CId=102&MId=7097&Ver=4>

- 5.1.5 As a result of the capital expenditure in 2016/17 the Council has an overall capital financing requirement of £111.708m as at the 31 March 2017. The Council will provide for the repayment of this through the minimum revenue provision which will be re-calculated for these out-turn figures using the policy agreed by Council and reflected in the Council's Budget.
- 5.1.6 The following loans were undertaken to fund the Capital Programme in 2016/17 and are included within the Capital Financing Requirement identified above.

<i>Borrowing undertaken in year</i>				
Lender	Principal	Type	Interest Rate	Maturity
PWLB	£10m	Fixed	2.60%	31/03/2066
PWLB	£10m	Fixed	2.60%	31/03/2062
Greater London Authority	£5m	Fixed	0.47%	15/06/2017

5.2 Revenue Expenditure Outturn 2016/17

- 5.2.1 The Executive noted the outturn expenditure for 2016/17 subject to audit, of £66.763. This represents an under spend of -£3.515m compared with the approved budget. The Executive also noted carry forwards of £0.221m and approved the earmarked reserves as set out in Annexe D, within the attached Appendix A.
- 5.2.2 The Executive approved the virements relating to the 2016/17 budget between £0.050m and £0.100m and recommend to Council that those that are over £0.100m be approved by Council as detailed in Annexe E, within the attached Appendix A.**
- 5.2.3 The Executive recommends that Council note the Treasury Management performance in 2016/17 as set out in Annexe B, within the attached Appendix A.**
- 5.2.4 At its meeting on 24 February 2016 Council approved a revenue budget for 2016/17 of £70.278m. The Borough Treasurer's report attached as Appendix A informs Members of the outturn expenditure position, subject to audit, for the financial year 2015/16, highlighting that the Council is within budget for the nineteenth successive year and under spent by -£3.515m (including in-year savings of -£3.398m). The Council has therefore withdrawn £1.659m from General Balances as opposed to a budgeted withdrawal of £5.174m.
- 5.2.5 The Accounts & Audit Regulations 2015 require the Annual Statement of Accounts to be signed by the Borough Treasurer by 30 June and approved by the Council or a specific committee by 30 September. The draft accounts were actually signed on 30

May. The Governance and Audit Committee met on 26 July and approved the Annual Statement of Accounts.

Council Strategy & Community Cohesion

5.3 Council Plan Overview Report

- 5.3.1 The Executive received the Chief Executive's latest Council Plan Overview Report covering the final quarter of the 2016/17 financial year (January – March 2017). At the end of the quarter, 139 actions (62%) were on target to complete within the timescales set; 64 actions (29%) had been completed whilst only 18 actions (8%) were at risk of falling behind schedule and 2 actions (1%) had actually fallen behind schedule.
- 5.3.2 Progress against key performance indicators across the Council was also very strong, with 49 (80.3%) green – i.e. on, above or within 5% of target; 3 (4.9%) were amber – i.e. between 5% and 10% of target; and 9 (14.8%) were red – i.e. more than 10% from target. 40 further indicators had no set target.

Adult Services, Health & Housing

5.4 Charging Options for Care and Support at Home

- 5.4.1 The Executive noted the responses received from a consultation exercise and agreed that when financially assessing someone in receipt of Adult Social Care, the Council should fully take account of the income received by people receiving the higher rate of benefit from Attendance Allowance, Disability Living Allowance and Personal Independence Payments in calculating what people can afford to contribute towards their care.
- 5.4.2 The Executive also agreed a protection period for people that may be negatively impacted upon by the proposals.
- 5.4.3 The Care Act 2014 states that there are a number of benefits that may be fully taken into account when considering what a person can afford to pay towards their care from income, where the person is receiving the higher rate. These include:
- Attendance Allowance, including Constant Attendance Allowance and Exceptionally Service Disablement Allowance
 - Disability Living Allowance (Care component)
 - Personal Independence Payment (Daily Living component)
- 5.4.4 Most of the individuals in receipt of these benefits will have been assessed by the Department of Work and Pensions as being in need of night time support and are, therefore, eligible for the night time component of one of the benefits listed above. However, they have not been assessed by Adult Social Care as being eligible for support at night, as the thresholds are different.

At present, there is limited provision of support at night in someone's home in Bracknell Forest, such that people may be unable to purchase the support they need at night, particularly those people who may need occasional support, but do not need regular support. However, Forestcare now offer a charged for, pop in service, for those occasions when people need attending to. If people utilise this

service, the fee they pay would be completely taken into account in the new financial assessment proposed above.

- 5.4.5 Following on from Care Quality Commission Registration, Forestcare are also now able to offer emergency personal care to individuals at any time of day or night. Forestcare provides emergency cover 24 hours a day, seven days a week, 365 days a year and the out of hours service is tailored to the convenience of customers. For a small weekly fee, they can be re-assured that they can be promptly responded to.
- 5.4.6 Each emergency care situation is different, but some common scenarios Forestcare regularly give immediate support to include:
- Rapid response for an unplanned discharge from hospital.
 - Emergency support when another agency has let a family down.
 - Help when unforeseen circumstances occur and a family has other commitments.
 - Assistance with personal care
 - Falls
 - Prescription Collection
- 5.4.7 The Executive welcomed the strong preventative element to these proposals as a lack of provision or uptake of night time care services could increase admissions to residential care. Research into the determinants of admission to residential care has identified incontinence related issues to be a major predictor. The night time care services are best placed to help these issues and so delay or even prevent admission from becoming necessary. The twin proposals outlined in this paper encourage people to take responsibility for their own care and support, as their night time benefit income would be taken into account in assessing their affordability to contribute towards the costs of their support. Meanwhile, their contribution will be reduced if they are paying for the night term support offer from Forestcare or any other willing provider that may choose to offer this service.

Planning & Transport

5.5 Results of the Article 4 Direction Area Consultation

- 5.5.1 The Executive noted the results of the consultation on the draft Article 4(1) Direction, acknowledged the compensation risks and agreed to confirm the Article 4 Direction on 27 February 2018.
- 5.5.2 Recent evidence gathered for the emerging Local Plan has shown that over the last ten years there has been a net loss of employment floorspace in the Borough. Economic Development Needs Assessment (EDNA) also recommends that the Council should be planning for an increase of nearly 350,000 sqm of additional employment floorspace to support economic growth.
- 5.5.3 At the same time a number of local employers have raised concerns that the change of use of neighbouring office buildings within an established employment area to residential uses would undermine the quality of the environment as an attractive business location.
- 5.5.4 In order to preserve and control the character of the Borough's key business areas as attractive locations for occupiers of office space and help reduce the loss of

needed office floorspace it is proposed to remove the permitted development right for such changes of use in key areas as outlined in the report to the Executive.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 The Borough Solicitor's comments have been addressed in the reports to the Executive.

Borough Treasurer

- 6.2 The Borough Treasurer's comments have been addressed in the reports to the Executive.

Equalities Impact Assessment

- 6.3 Equalities issues, where appropriate, have been addressed in the reports to the Executive.

Strategic Risk Management Issues

- 6.4 Any strategic risks have been identified in the reports to the Executive.

Background Papers

Executive Agenda – 18 July 2016

Contact for further information

Priya Patel, Corporate Services - 01344 352233

Priya.patel@bracknell-forest.gov.uk

APPENDIX A (to the Executive Report)

TO: THE EXECUTIVE
DATE: 18 JULY 2017

REVENUE EXPENDITURE OUTTURN 2016/17
Borough Treasurer

1 PURPOSE OF REPORT

- 1.1 The Council, at its meeting on 24 February 2016, approved a revenue budget for 2016/17 of £70.278m. This report informs Members of the outturn expenditure position, subject to audit, for the financial year 2015/16 highlighting that the Council is within budget for the nineteenth successive year and under spent by -£3.515m (including in-year savings of -£3.398m). The Council has therefore withdrawn £1.659m from General Balances as opposed to a budgeted withdrawal of £5.174m.
- 1.2 The Accounts & Audit Regulations 2015 require the Annual Statement of Accounts to be signed by the Borough Treasurer by 30 June and approved by the Council or a specific committee by 30 September. The draft accounts were actually signed on 30 May. The Council has established a Governance and Audit Committee which will meet on 26 July to approve the Annual Statement of Accounts.

2 RECOMMENDATIONS

That the Executive:

- 2.1 **Note the outturn expenditure for 2016/17, subject to audit, of £66.763m, which represents an under spend of -£3.515m compared with the approved budget.**
- 2.2 **Note the budget carry forwards of £0.221m (see paragraph 5.9 and Annexe C).**
- 2.3 **Recommends that Council note the Treasury Management performance in 2016/17 as set out in Annexe B.**
- 2.4 **Approve the earmarked reserves as set out in Annexe D.**
- 2.5 **Approve the virements relating to the 2016/17 budget between £0.050m and £0.100m and recommend those that are over £0.100m for approval by Council (see Annexe E).**

3 REASONS FOR RECOMMENDATIONS

- 3.1 The recommendations are intended to inform the Executive of financial performance against budget in the 2016/17 financial year.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 The report sets out the Council's actual financial performance in 2016/17 and the consideration of options is not therefore appropriate.

5 SUPPORTING INFORMATION

General Fund Revenue Expenditure 2016/17

- 5.1 The Council approved a revenue budget of £70.278m for 2016/17. In addition transfers to and from S106 and earmarked reserves (£1.293m) have been made during the course of the year. These are shown in Table 1 below and explanations for the use of the reserves are set out in the following paragraphs.

Table 1: Transfers From Earmarked Reserves/Budget Carry forwards

Department	Carry Forwards from 2015/16	Bus Contract (S106)	Other S106	Structural Changes	Other Earmarked Reserves	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Corporate Services	21	0	0	100	782	903
Children, Young People and Learning	14	0	0	77	-135	-44
Adult Social Care, Health and Housing	0	0	0	37	624	661
Environment, Culture & Communities	280	46	80	240	-877	- 231
Non departmental budgets	0	0	0	0	4	4
Total	315	46	80	454	398	1,293

Carry Forwards from 2015/16

In accordance with the Council's constitution, budget under spends can be carried forward to the following year in exceptional circumstances.

Bus Contract from S106

The Wykery Copse bus contract was negotiated during the course of the year with the funding to be provided from S106 resources.

Other S106

Revenue funding for staff and a vehicle involved in the production, co-ordination and monitoring of the Suitable Alternative Natural Green Spaces (SANGS) plans and the maintenance and management of SANGS areas, plus funding for recycling, have also been provided from S106 resources.

Structural Changes

One off costs associated with restructuring and salary protections payments were met from the Structural Changes Reserve during the year.

Other Earmarked Reserves

Carry forwards to 2017/18 of -£0.221m are included within this figure and are covered in more detail in paragraph 5.9. A number of other budget adjustments were made during the year to reflect transfers to or from reserves, the most significant being transfers to the Government Grants Unapplied Reserve (-£1.320m) and the Commuted Maintenance of Land Reserve (-£0.309m) and transfers from the Better Care Fund Reserve (£0.711m), Transformation Reserve (£0.839m) and Schools Reserves (£0.604m). Note, the transfer from the Business Rates Equalisation Reserve (£11.8m) was already reflected in the in the original budget

Unrestricted

Provisional Outturn Position

- 5.2 Table 2 analyses by department the outturn compared with the original budget. These figures inevitably remain subject to minor change, pending external audit. However, no significant movement is anticipated.

Table 2 – Projected Outturn Expenditure

Department	Original Approved Budget	Carry Forwards & Virements	Current Approved Budget	Outturn	Variance
	£'000	£'000	£'000	£'000	£'000
Corporate Services	7,770	-297	7,473	6,922	-551
Children, Young People and Learning	27,234	-204	27,030	27,135	105
Adult Social Care, Health and Housing	37,550	-1,117	36,433	35,816	-617
Environment, Culture and Communities	34,113	5,751	39,864	39,492	-372
Non Departmental Budgets	-23,687	-2,967	-26,654	-31,558	-4,904
Transfers to/from Earmarked Reserves	-12,702	-1,166	-13,868	-11,044	2,824
Total	70,278	0	70,278	66,763	-3,515

- 5.3 The current approved budget takes into account virements actioned during the course of the year. The most significant being:

- Those included in paragraph 5.1 and Table 1
- Reallocation of budgets to departments for non cash items to reflect actual costs (£5.3m), namely:
 - the requirement to charge to service revenue accounts capital expenditure not adding value to assets (£0.3m);
 - downward revaluation of properties (£9.3m);
 - capital charges (-£0.7m)
 - pension adjustments (-£3.6m).
- Adjustments relating to the accounting for the waste PFI (-£0.6m).
- Allocations from the Contingency Fund (£1.0m).

These reallocations have no overall effect on the amount raised from tax payers as they are reversed out within the Non Departmental Budgets line.

- 5.4 Explanations for significant variances by service are set out in Annexe A and more detail can be found in departmental QSRs. Variances to be highlighted are:

Corporate Services/Chief Executive's Office

- Additional income from Industrial and Commercial Properties, primarily from the purchase of two new properties (-£0.447m), and from legal fees (-£0.037m).
- An under spend in the Operations Unit primarily from reduced Home to School Transport costs (-£0.264m).

Unrestricted

- An external consultant has undertaken a piece of work to complete some assessment alterations on a number of properties paying Business Rates. This has generated an additional -£1.000m+ of income for the Collection Fund but the one-off costs cannot be charged to the Collection Fund and resulted in an over spend in the Local Tax Collection budget (£0.216m).
- Under spends on internal and external audit work (-£0.031m).

Children, Young People and Learning

- Within Learning and Achievement, additional income was earned at the Bracknell Open Learning Centre from lettings and courses and fixed penalty notices (-£0.060m). In addition, a saving was achieved on higher education fees (-£0.041m).
- Within Children's Social Care significant cost increases occurred through greater use of the Childcare Solicitor service (operated by Reading Borough Council as a Berkshire Joint Arrangement) due to a doubling in the number of cases in court. This reflects the national position (£0.387m). The increase in court cases also contributed to additional Special Guardianship Orders (£0.145m). These costs were partly offset by additional income at Larchwood Respite Home (-£0.031m) and from other local authorities relating to adoptions (-£0.045m) plus under spends on direct payments to young people (-£0.053m) and on care and accommodation needs for looked after children (-£0.030m).
- An under spend on staff costs across the department primarily relating to vacancies (-£0.201m).

Adult Social Care, Health and Housing

- An under spend on Learning Disabilities (-£1.869m) offset by additional costs within the Community Mental Health Team Older Adults (£1.595m) and Older People & Long Term Conditions (£0.486m). These variances primarily relate the cost of residential and nursing placements, other care package costs and additional Continuing Health Care Funding.
- A significant increase in the recovery of Housing Benefit overpayments during the year resulted in additional net income (-£0.187m). Other savings were achieved in Housing by taking the supporting older people contract back in-house (-£0.128m), generating additional income from Forestcare (-£0.060m) and by purchasing additional properties, principally through the Council owned company Downshire Homes Ltd, which has significantly reduced the cost of short-term bed & breakfast accommodation (-£0.081m).
- Within Commissioning and Resources there has been an under spend on the budget for grants and donations (-£0.334m) and additional income has also been generated from deputyship and appointeeship clients and Downshire homes Ltd (-£0.070m).

Environment, Culture and Communities

- Additional income at the Cemetery and Crematorium (-£0.181m), Bracknell Leisure Centre (-£0.100m), from Building Control (-£0.090m) and from the Community Infrastructure Levy to cover administrative costs (-£0.055m).
- An under spend on Waste Disposal due to reduced tonnages in part from the introduction of non-residents access restrictions (-£0.208m).
- Concessionary Fares under spent due to a reduction in passenger numbers (-£0.247m).
- Additional one-off revenue costs on Coral Reef due to the closure of the facility for capital works (£0.467m).

Unrestricted

- An under spend on the Local Development Framework due to the reduced cost of the archaeology evaluation (-£0.043m) and on staff due to vacancies (-£0.032m).
- An under spend on land charges primarily from the over provision for legal fees for the joint claim by local authorities in respect of Personal Search companies (-£0.062m).
- An overspend on Highways Maintenance where delays to the LED street lighting project have meant projected savings on electricity have not been fully realised (£0.229m).

Non-Departmental / Council Wide

- Higher cash balances have been sustained throughout the year resulting in additional interest from investments and from paying all 2016/17 employers and employees pension fund contributions, in full, in advance (-£0.358m).
 - Internally funded capital expenditure was financed from internal borrowing to spread the cost impact on revenue. The capital expenditure charged to the General Fund budget was therefore not required (-£0.430m). Refinancing of earlier capital expenditure, higher than forecast capital receipts in 2015/16 and significant carry forwards into 2016/17 have all helped to create an under spend against the Minimum Revenue Provision (-£0.588m).
 - The balance payable for Glitnir Bank held in Icelandic Krónur in an interest bearing escrow account in Iceland was auctioned off generating a receipt of £0.595m. This was less than the estimate included in the accounts at 31 March 2016 and has therefore generated a further impairment in 2016/17 (£0.161m).
 - A net overspend resulting from changes in Section 31 grant for reliefs, the end of year levy payment and withdrawals from the Business Rates Equalisation Reserve compared to the budgeted position (£0.626m).
 - An in-year savings programme was implemented to reduce the use of balances down from the £5.161m included in the original budget (-£3.398m)
 - Transfers into the Transformation Reserve (£1.400m), including from the Demographic Pressures and Projects Reserve (-£0.200m) and the Early Intervention Reserve (-£0.200m) to fund a core, in-house Transformation team for the next 3 years. Addition to the Structural Changes Reserve (£0.750m) to fund any staffing implications from the Council's transformation programme. The creation of new reserves for Town Centre Regeneration (£0.250m) and Commercial Property Acquisitions (£0.150m), the latter funded by a transfer from the School Masterplans and Feasibility Studies Reserve (-£0.150m).
- 5.5 A full analysis of the 2016/17 variances, identifying those already built into the 2017/18 base budget, one off items and those of an ongoing nature has been undertaken to inform the evolving 2018/19 budget proposals.

Treasury Management

- 5.6 Annexe B contains a detailed analysis of the Council's treasury management performance during 2016/17. An annual report is required to comply with the Prudential Code for Capital Finance as performance in this area can have a significant impact on the Council's overall financial position and balances.

Budget Carry Forwards

- 5.7 In accordance with the Council's Constitution, some unspent budget provision is permitted to be carried forward to the following year in exceptional circumstances. This would include where expenditure was budgeted for and planned in a particular year, but due to unforeseen circumstances has had to be deferred to the following year. Table 3 summarises the carry forwards by department and a detailed breakdown is included in Annexe C.

Table 3 – Budget Carry Forwards

Department (Details in Annexe C)	Requested Carry Forwards
	£'000
Corporate Services	33
Adult Social Care, Health and Housing	11
Environment, Culture & Communities	177
Total	221

Balances (General Reserves)

- 5.8 As the actual outturn for 2016/17 was an under spend of -£3.515m, the Council has only withdrawn £1.659m from General Reserves rather than the budgeted £5.174m. This is primarily due to the in-year savings programme agreed after the original budget was approved and means that more resources are available to assist the Council with balancing future years' budgets. The General Reserves balance at 31st March 2017 was £11.071m. Of this, £2.568m will be used to finance the 2017/18 budget.
- 5.9 A detailed review of all existing reserves and provisions has been undertaken as part of the accounts closedown process. The proposed changes to reserves and balances are included in Annexe D.

Virement requests

- 5.10 Financial Regulations require formal approval by the Executive of any virement between £0.050m and £0.100m and of virements between departments of any amount. Full Council approval is required for virements over £0.100m. A number of virements have been made since the February Executive meeting which require the approval of the Executive. These have been previously reported to the Corporate Management Team which recommends them for approval. They have been included in the Quarterly Service Reports. Details of the virements are set out in Annexe E.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 There is nothing to add to the report.

Borough Treasurer

- 6.2 The financial implications of this report are included in the supporting information.

Equalities Impact Assessment

- 6.3 None.

Strategic Risk Management Issues

- 6.4 The Council needs to maintain reserves to aid cash flow and to protect itself from fluctuations in actual expenditure and income. The review of reserves undertaken by the Borough Treasurer ensures that the Council has adequate and appropriate earmarked reserves to manage future risks.

7 CONSULTATION

Not applicable.

Background Papers

None.

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TREASURY MANAGEMENT ANNUAL REPORT 2016/17

1 INTRODUCTION

1.1 The annual treasury report is a requirement of the Council's reporting procedures and covers the treasury activity during 2016/17. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes through regulations issued under the Local Government Act 2003.

1.2 The report covers

- ◆ The current treasury position
- ◆ Capital Expenditure and Financing 2016/17
- ◆ The Strategy for 2016/17
- ◆ The Economy in 2016/17
- ◆ The investment and borrowing outturn for 2016/17
- ◆ Compliance with Treasury Limits

2 SUPPORTING INFORMATION

Current Treasury Position

2.1 At the end of the financial year net borrowing stood at £5.133m with the overall treasury position as follows

Treasury Position	At 31 March 2017		At 31 March 2016	
	Principal	Average Rate	Principal	Average Rate
Fixed Interest Borrowing	£25.000m	2.10%	£0.000m	0.00%
Variable Interest Borrowing	£0.000m	0.0%	£0.000m	0.00%
Total Borrowing	£25.000m	2.10%	£0.000m	0.00%
Fixed Interest Investments	£0.000m	0.00%	£7.000m	0.70%
Variable Interest Investments	£19.867m	0.25%	£18.038m	0.46%
Total Investments	£19.867m	0.25%	£25.038m	0.53%
Net borrowing/(Investment) position	£5.133m		(£25.038)	

Capital Expenditure and Financing

- 2.2 The Council undertakes capital expenditure on long term assets. These activities may either be funded immediately through capital receipts or capital grants or contributions, or if insufficient financing is available financed through borrowing. The actual capital expenditure forms one of the required prudential indicators and the table below shows how this was financed in 2016/17. The Council's underlying need to borrow is called the Capital Financing Requirement (CFR). The CFR is simply the total outstanding capital expenditure which has not yet been paid for from either revenue or capital resources, and is shown below in Table 2.

	£'000
Expenditure	
Capital Programme	76,300
Total	76,300
Financed by	
Capital Receipts	3,430
Community Infrastructure Levy	3,037
Government Grants/Contributions	10,622
S106 Contributions	8,212
Capital Financing Requirement	50,999
Total	76,300

The Strategy for 2016/17

- 2.3 The expectation for interest rates within the treasury management strategy for 2016/17 anticipated low but rising Bank Rate, (starting in quarter 1 of 2017) and gradual rises in medium and longer term fixed borrowing rates during 2016/17. Variable, or short-term rates, were expected to be the cheaper form of borrowing over the period. Continued uncertainty in the aftermath of the 2008 financial crisis promoted a cautious approach, whereby investments would continue to be dominated by low counterparty risk considerations, resulting in relatively low returns compared to borrowing rates.
- 2.4 In this scenario, the treasury strategy was to postpone borrowing to avoid the cost of holding higher levels of investments and to reduce counterparty risk. During 2016/17 there was major volatility in PWLB rates with rates falling during quarters 1 and 2 to reach historically very low levels in July and August, before rising significantly during quarter 3, and then partially easing back towards the end of the year.

The Economy in 2016/17

- 2.5 The two major landmark events that had a significant influence on financial markets in the 2016-17 financial year were the UK EU referendum on 23 June and the election of President Trump in the USA on 9 November. The first event had an immediate impact in terms of market expectations of when the first increase in Bank Rate would happen, pushing it back from quarter 3 2018 to quarter 4 2019. At its 4 August meeting, the Monetary Policy Committee (MPC) cut Bank Rate from 0.5% to 0.25% and the Bank of England's Inflation Report produced forecasts warning of a

major shock to economic activity in the UK, which would cause economic growth to fall almost to zero in the second half of 2016. The MPC also warned that it would be considering cutting Bank Rate again towards the end of 2016 in order to support growth.

- 2.6 In the second half of 2016, the UK economy confounded the Bank's pessimistic forecasts of August. After a disappointing quarter 1 of only +0.2% GDP growth, the three subsequent quarters of 2016 came in at +0.6%, +0.5% and +0.7% to produce an annual growth for 2016 overall, compared to 2015, of no less than 1.8%, which was very nearly the fastest rate of growth of any of the G7 countries. Needless to say, this meant that the MPC did not cut Bank Rate again after August but, since then, inflation has risen rapidly due to the effects of the sharp devaluation of sterling after the referendum.

Investment Outturn

- 2.7 After the EU referendum, Bank Rate was cut from 0.5% to 0.25% on 4 August and remained at that level for the rest of the year. Market expectations as to the timing of the start of monetary tightening started the year at quarter 3 2018, but then moved back to around the end of 2019 in early August before finishing the year back at quarter 3 2018. Deposit rates continued into the start of 2016/17 at previous depressed levels but then fell during the first two quarters and fell even further after the 4 August MPC meeting resulted in a large tranche of cheap financing being made available to the banking sector by the Bank of England. Rates made a weak recovery towards the end of 2016 but then fell to fresh lows in March 2017.
- 2.8 The Council's investment policy is governed by CLG guidance, which was implemented in the annual investment strategy approved by the Council on 24th February 2016. This policy sets out the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies supplemented by additional market data (such as rating outlooks, credit default swaps, bank share prices etc.). No changes were made to the counterparty criteria for 2016/17. The investment activity during the year conformed to the approved strategy.
- 2.9 The average rate on investments was 0.39% on an average balance of £22.1m, representing a 19 basis points out-performance on the 7-Day LIBID benchmark (0.20%).
- 2.10 The outturn for net investment income is £437k (see table 3), an increase in income of £358k on the original budget. Cash balances remained stronger than anticipated throughout most of the year. The capital programme lagged projections in the early part of the year, particularly in relation to the major schemes that were progressing in 2016/17 (Coral Reef Roof, Binfield Learning Village and Town Centre Regeneration). The actual cash-outflow for these schemes are difficult to predict in advance and the re-phasing resulted in considerably higher cash balances in 2016/17. An additional benefit of higher than anticipated cash-balances was the ability of the Council to maximise the opportunity to make a pre-payment to the Pension Fund enabling the Council to benefit from a pre-payment premium of £340,000 (against an anticipated premium of £100,000).
- 2.11 However the implementation of the Council's Commercial Property Investment strategy (CPIS) later in the year utilised all cash balances and required the Council to borrow externally for the first time. The cost of borrowing associated with the

CPIS investment is significantly lower than the rental yield and will as such generate an income that will support the Council's medium term budget.

Table 3 – Investment Income

	Budget £'000	Actual £'000
Investment Income		
Gross Interest Received	-34	-87
Other Interest Received	-190	-508
Total Interest	-224	-595
Expenditure		
Interest Payments - Other	75	72
Fees & Charges	70	86
Total Expenditure	145	158
Net Interest	-79	-437

Fees and Charges include costs related to finance charges, software licences and professional support and advice.

Borrowing Outturn

2.12 The following loans were entered into during the year.

Table 4 – Borrowing undertaken in year

Lender	Principal	Type	Interest Rate	Maturity
PWLB	£10m	Fixed	2.60%	31/03/2066
PWLB	£10m	Fixed	2.60%	31/03/2062
Greater London Authority	£5m	Fixed	0.47%	15/06/2017

Compliance with Treasury Limits

- 2.13 During the financial year the Council operated within the treasury limits and Prudential Indicators set out in the Council's Treasury Policy Statement and annual Treasury Strategy Statement.
- 2.14 The Council's underlying need to borrow is called the Capital Financing Requirement (CFR) and is set out in Table 5. The CFR is simply the total outstanding capital expenditure which has not yet been paid for from either revenue or capital resources This includes PFI and finance lease schemes on the balance sheet, which increases the Council's borrowing need however no borrowing is actually required against these schemes as a borrowing facility is included in the contract.
- 2.15 As noted above the Council's progress on its major capital programme schemes (Binfield Learning Village, Coral Reef and Town Centre Regeneration) along with the first two property purchases as part of the Council's Commercial property Investment Strategy required the Council to borrow externally. This was carried out with the advice of the Council's Treasury Management advisors.

<i>Table 5 – Capital Financing Requirement</i>	
	31 March 2017 Actual Indicator (£m)
Opening balance	62.300
Net financing need for CFR purposes	50.999
Less MRP/VRP and other financing movements	-1.591
Closing balance	111.708

2.16 The outturn for the remaining Prudential Indicators are as follows

THE PRUDENTIAL CODE FOR CAPITAL FINANCE FOR LOCAL AUTHORITIES

No.	AFFORDABILITY INDICATORS	2016/17 Out-turn
1	Financing Costs to Net Revenue Stream	%
(a)	General Fund	-0.62
2	Impact of New Capital Investment	£ p
(a)	Cumulative Increase in Council Tax (Band D, per annum)	1.67
No.	CAPITAL EXPENDITURE INDICATORS	
3	Gross Capital Expenditure	£'000
(a)	General Fund	£76,300
No.	EXTERNAL DEBT INDICATORS	2016/17 Out-turn
5	Authorised limit for external debt -	£'000
(a)	Borrowing	108,000
(b)	Other long term liabilities	16,000
(c)	TOTAL	124,000
6	Operational boundary -	£'000
(a)	Borrowing	103,000
(b)	Other long term liabilities	16,000
(c)	TOTAL	119,000

The Council's treasury management activities are regulated by a variety of professional codes and statutes and guidance:

- The Local Government Act 2003 (the Act), which provides the powers to borrow and invest as well as providing controls and limits on this activity;

- The Act permits the Secretary of State to set limits either on the Council or nationally on all local authorities restricting the amount of borrowing which may be undertaken ;
- Statutory Instrument (SI) 3146 2003, as amended, develops the controls and powers within the Act. The SI requires the Council to undertake any borrowing activity with regard to the CIPFA Prudential Code for Capital Finance in Local Authorities;
- The SI also requires the Council to operate the overall treasury function with regard to the CIPFA Code of Practice for Treasury Management in the Public Services;
- Under the Act the CLG has issued Investment Guidance to structure and regulate the Council's investment activities.
- Under section 238(2) of the Local Government and Public Involvement in Health Act 2007 the Secretary of State has taken powers to issue guidance on accounting practices. Guidance on Minimum Revenue Provision was issued under this section on 8th November 2007.

The Council has complied with all of the above relevant statutory and regulatory requirements which require the Council to identify and, where possible, quantify the levels of risk associated with its treasury management activities. In particular its adoption and implementation of both the Prudential Code and the Code of Practice for Treasury Management means both that its capital expenditure is prudent, affordable and sustainable, and its treasury practices demonstrate a low risk approach.

Virements between Departments

Total	Explanation
£'000	
	<u>Corporate Services / CX Office</u>
84	Allocation of Planned Maintenance budgets to match the programme of works.
-87	Revenue contributions to meet HR & Payroll System capital costs.
100	An allocation from the Structural Changes Reserve to finance additional costs associated with redundancies.
10	Savings identified on the stationery contract. This is a saving that is to be attributed to the Facilities Management Category Strategy savings target.
	<u>Children, Young People and Learning</u>
28	Allocation of Planned Maintenance budgets to match the programme of works.
36	Allocations from the Structural Changes Reserve to finance additional costs associated with redundancies.
-48	Revenue contributions relating to school capital projects.
-3	Savings identified on the stationery contract. This is a saving that is to be attributed to the Facilities Management Category Strategy savings target.
	<u>Adult Social Care, Health and Housing</u>
1	Allocation of Planned Maintenance budgets to match the programme of works.
-2	Savings identified on the stationery contract. This is a saving that is to be attributed to the Facilities Management Category Strategy savings target.
	<u>Environment, Culture and Communities</u>
82	Allocation of Planned Maintenance budgets to match the programme of works.
115	An allocation from the Structural Changes Reserve to finance additional costs associated with redundancies.
-237	Revenue contributions for equipment purchases at, Coral Reef, EHPCC and the Cemetery and Crematoria and for bins
-62	A sum of £0.109m was vired from the Section 106 SPA Mitigation monies received to fund 3.15 FTE posts to enable the production of, co-ordination and monitoring of the Suitable Alternative Natural Green Spaces (SANGS) plans together with the co-ordination of access management measures. Due to staff vacancies the full transfer was not required so £0.062m is to be returned to S106 for future years.
-5	Savings identified on the stationery contract. This is a saving that is to be attributed to the Facilities Management Category Strategy savings target.
	<u>Non-Departmental</u>
-195	Allocation of Planned Maintenance budgets to match the programme of works.
372	Revenue contributions towards capital
-251	Structural Changes Reserve
62	S106 Transfers
0	Total Virements

Departmental Virements over £50,000

Debit	Credit	Explanation
£'000	£'000	
		<u>Corporate Services / CX Office</u>
		The Devolved Staffing Budgets (DSB) have been realigned to reflect in year staff turnover and amendments to staffing structures as follows:
33		Legal
74		Chief Executive's Office
4		Human Resources
47		ICT
33		Democratic & Registration
	-76	Finance
	-11	Customer Services
	-44	Property
	-12	Director of Corporate Services
	-48	Community Engagement
191	-191	Total

Departmental Virements over £50,000

Debit	Credit	Explanation
£'000	£'000	
		<u>Environment Culture and Communities</u>
		Realignment of waste services budgets to reflect the contract expenditure and income split between the two recycling services for monitoring and reporting purposes.
417	-417	Brown Bin Collection Service Waste Collection Recycling
		The Devolved Staffing Budgets (DSB) have been realigned to reflect in year staff turnover and amendments to staffing structures.
73		Bracknell Leisure Centre
25		Regulatory Services
	-261	Departmental Support Services
16		Waste Management
17		Director and Support
41		Development Control
46		Planning Policy
204		Transport Policy, Planning & Strategy
	-161	Highway Maintenance (including Street Lighting)
839	-839	Total

Departmental Virements over £50,000

Debit	Credit	Explanation
£'000	£'000	
		<u>Adult Social Care, Health and Housing</u>
		To reflect the new management housing structure and the government grant in respect of reducing housing benefits fraud and error.
	-71	Housing Benefits ad Supporting People - employees
	-42	Housing Benefits - Government Grants
113		Strategy & Enabling and Housing Options - employees
		Winter Pressure Funding from the NHS.
	-235	Older People & long Term Conditions - other grants, reimbursements and contributions
76		Older People & long Term Conditions / Community Team for Mental Health
		Older Adults - employees
159		Older People & long Term Conditions - third party payments
		To reflect staff costs that are incurred by Bracknell but paid for by other local authorities as part of the Emergency Duty Team. This virement is required to ensure the department does not overspend on DSB budget.
	-128	Internal Services - other grants, reimbursements and contributions
128		Internal Services - employees
476	-476	Total

Departmental Virements over £50,000

Debit	Credit	Explanation
£'000	£'000	
		<u>Schools Budget</u>
		under which school budgets will be adjusted to take account of changing circumstances. These can be in respect of local policy decisions or in order to comply with relevant legislation.
3,481		Funds Delegated to Schools
	-117	De-delegated Budgets
	-414	Other School Services
	-1,590	Maintained Schools & Academies
	-1,371	EY Free Entitlement
16	-5	Other budgets
		The transfer of Brakenhale Secondary school to an academy resulted in the Education Funding Agency paying sixth form grant direct to the school, rather than to the council requiring a resultant budget adjustment.
466		Funds Delegated to Schools
	-466	School Grant Income
3,963	-3,963	Total
5,469	-5,469	Grand Total

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**TO: COUNCIL
13 SEPTEMBER 2017**

ESTABLISHMENT OF COMMITTEES Director of Resources – Democratic and Registration Services

1 PURPOSE OF REPORT

- 1.1 This report sets out the revised position regarding the appointment of Members to serve on committees since Annual Council on 24 May 2017 and the Council meeting on 12 July 2017.

2 RECOMMENDATIONS

- 2.1 **That Councillor Virgo be appointed as a member of the Overview and Scrutiny Commission;**
- 2.2 **That the Leader's actions in relation to the Finance Portfolio Review Group is noted; and**
- 2.3 **That the urgent action taken in relation to the Appointment Committee: Head of Overview and Scrutiny is noted.**

3 REASONS FOR RECOMMENDATIONS

- 3.1 To finalise committee and external body appointments.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None.

5 SUPPORTING INFORMATION

Overview and Scrutiny Commission

- 5.1 Following Councillor Phillips' resignation from both the Overview and Scrutiny Commission and Health Overview and Scrutiny Panel in May 2017 a Conservative vacancy has been identified on the Overview and Scrutiny Commission. Through custom and practice all the Overview and Scrutiny Panels are represented on the Commission by their Chairman and Vice-Chairman. The new Health Overview and Scrutiny Panel Chairman, Councillor Mrs McCracken, is already a member of the Commission. Council is now asked to confirm that Councillor Virgo, Vice-Chairman of the Health Overview and Scrutiny Panel be appointed to fill the remaining vacancy in accordance with the wishes of the Conservative Group.

Finance Portfolio Review Group

- 5.2 Since the Annual Council meeting the Leader of the Council, Councillor Bettison OBE, has updated the membership of the Finance Portfolio Review Group as set out below and the Council is asked to note his changes.

Finance Portfolio Review Group

Allen
Angell
Bettison OBE
D Birch
Brossard
Heydon
Leake
McCracken
Mrs McCracken (Chairman)
Peacey
Porter
Thompson
Tullett
Virgo (Vice-Chairman)
Wade

Urgent action: Appointment Committee – Head of Overview and Scrutiny

- 5.3 At its meeting on 26 April 2017 the Council appointed representatives to interview and appoint on behalf of the Council to the post of Head of Overview and Scrutiny. On the 5 June 2017 following the urgency procedures, set out at paragraph 6.4 of Part 2 Section 6 of the Constitution, the Chief Executive added Councillor Heydon as a substitute to the Committee. This decision was urgent due to the recruitment timetable and to enable the Executive to be represented on the Committee's composition in Councillor McCracken's absence. Written agreement to the action taken was obtained from both the Mayor and the Leader of the Council.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 6.1 Nothing to add to the report.

Borough Treasurer

- 6.2 There are no additional revenue implications arising from the above recommendations.

Equalities Impact Assessment

- 6.3 Not relevant to this report.

Strategic Risk Management Issues

- 6.4 Not relevant to this report.

7 CONSULTATION

Principal Groups Consulted

- 7.1 Conservative Group

Method of Consultation

7.2 Discussion

Representations Received

8.3 Outcome of discussions will be tabled at the meeting.

Background Papers

None

Contact for further information

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